

Purging Orphaned Records

Perform these steps to on all customer systems to remove any orphaned records as a result of incomplete purge processes.

Purging orphaned inventory transaction records (OPENIV) not associated with an Invoice Number

1. Enter the command CALL SS5000C on a command line.
2. You are prompted to enter an Invoice Number range or you can choose to leave the recommended default values of '000001' through '999999'.



Figure 1: Purging Stray Invoice Number Records

Purging orphaned records

- The application defaults to option 2 which lists all orphaned records. Press **Enter** then **F7** to continue. The next screen to appear lists three job scheduling options.

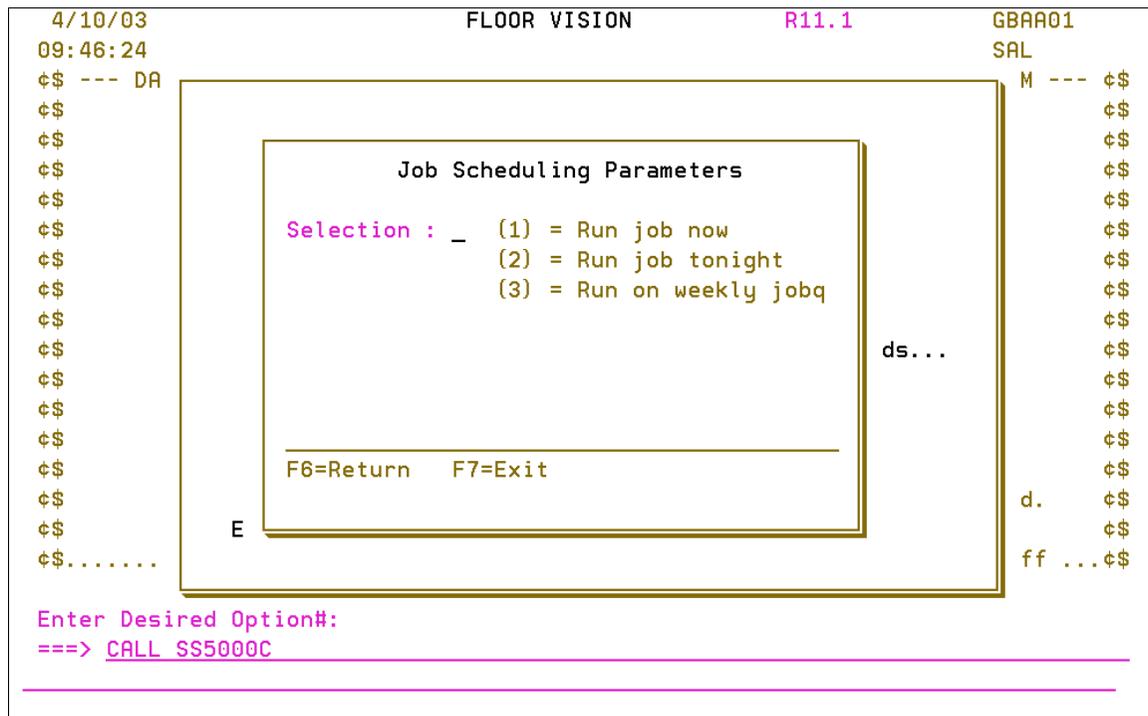


Figure 2: Job Scheduling Options

- Select a job scheduling option and press **Enter**.
- Review the list of orphaned records.

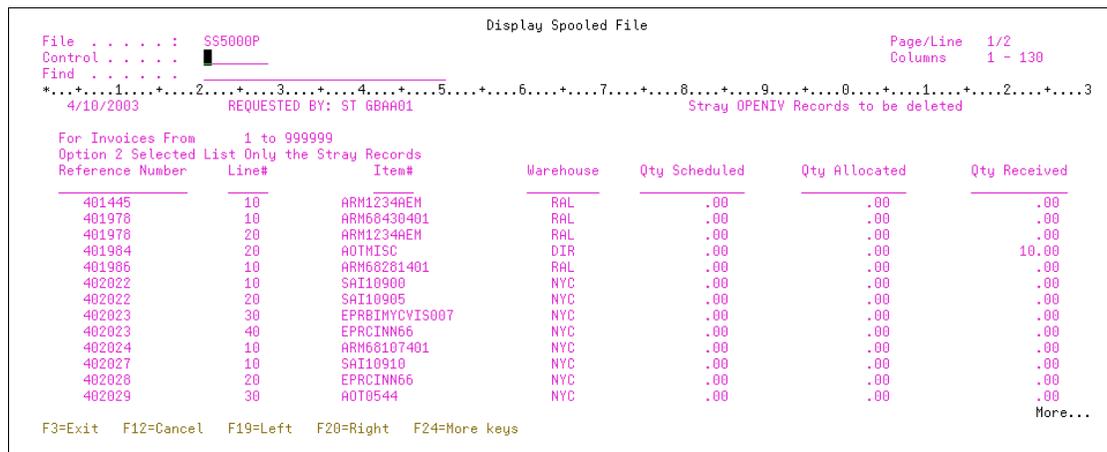


Figure 3: List of Stray Invoices

- Confirm the Invoice Number(s) no longer exist on the system using Option 8 - Invoice Inquiry from the Invoice Menu.
- When you are satisfied that the records listed on the report are indeed orphaned, re-enter the command CALL SS5000C. This time, when prompted, change the **Option** field to **1 - List and Delete stray OPENIV Records**.

The following screen appears.

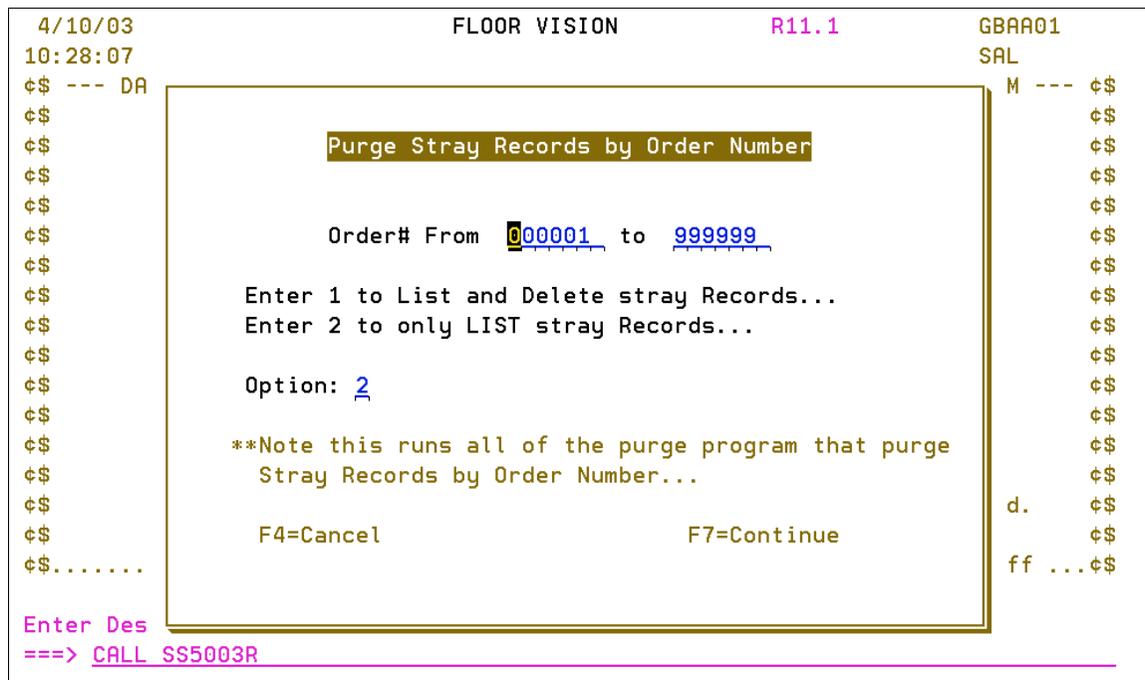


Figure 5: Purging Stray Order Number Records

2. Enter an Order Number range or leave the recommended default values of **000001** through **999999**. The application defaults to option **2 - to only LIST stray Records** which will only list all orphaned records.
3. Press **Enter** then **F7** to continue. The next screen to appear allows you to select when you want to run the list.



Figure 6: Job Scheduling Parameters

4. Select a job scheduling option and press **Enter** to continue.
5. Review the list of orphaned records.

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Display Spooled File
File . . . . . : PURGBCDA
Control . . . . . :
Find . . . . . :
*...+...1...+...2...+...3...+...4...+...5...+...6...+...7...+...8...+...9...+...0...+...1...+...2...+...3
4/10/03 RECORDS REMOVED FROM BARCODE AUDIT / "STRAY" RECORDS/NO RELATED OPENPO ENTRIES TEST RUN PAGE
REQUESTED BY:
ORD# SPAN: 000001-999999
ORDER#/LINE#---DATE PRINTED-----
403179 0020 1996/06/11
403179 0030 1996/06/11
404128 0010 1996/10/09
404128 0020 1996/10/09
404128 0030 1996/10/09
404128 0040 1996/10/09
404128 0040 1996/10/09
404128 0050 1996/10/09
404128 0060 1996/10/09
404128 0070 1996/10/09
404128 0070 1996/10/09
404352 0010 1996/10/28
404364 0010 1996/10/31
404364 0010 1996/10/31
404365 0010 1996/10/31
More...
F3=Exit F12=Cancel F19=Left F20=Right F24=More keys
    
```

Figure 7: List of Stray Order Numbers

6. Confirm that the Order Number(s) no longer exist on the system using Option #11 - Order Inquiry from the Order Desk Menu;
7. When you are satisfied the records listed on the report are indeed orphaned, re-enter the command CALL SS5003R.
8. This time, when prompted, enter option **1 - List and Delete stray Records** on the Purging Stray Order Number Records screen (refer to Figure 5).
9. Press **Enter** then **F7** to continue. A confirmation screen displays.
10. From this screen the user has the ability to continue with the request, **Yes**, or return to the previous screen, **No**.
11. Select **Yes**. The Job Scheduling screen appears (refer to Figure 6). Select an option and press **Enter** to delete the records.

Purging orphaned records by Reference Number not associated with a parent Order Number in OPENPO

1. Enter the command CALL SS5004R on the command line. This command purges all orphaned records from the following files.
 - Header Extra (HDRXTRA)
 - Order Cross Reference (ORDITEM)
 - Laminate Extra (LAMXTRA)
 - Credit Held Orders (ORDHELD)
 - Special Orders (ORDSPCL)
 - Order Extra (ORDXTRA)
 - Ship to (SHIPTO)
 - Inventory Transactions (OPENIV)

The following purge screen appears.

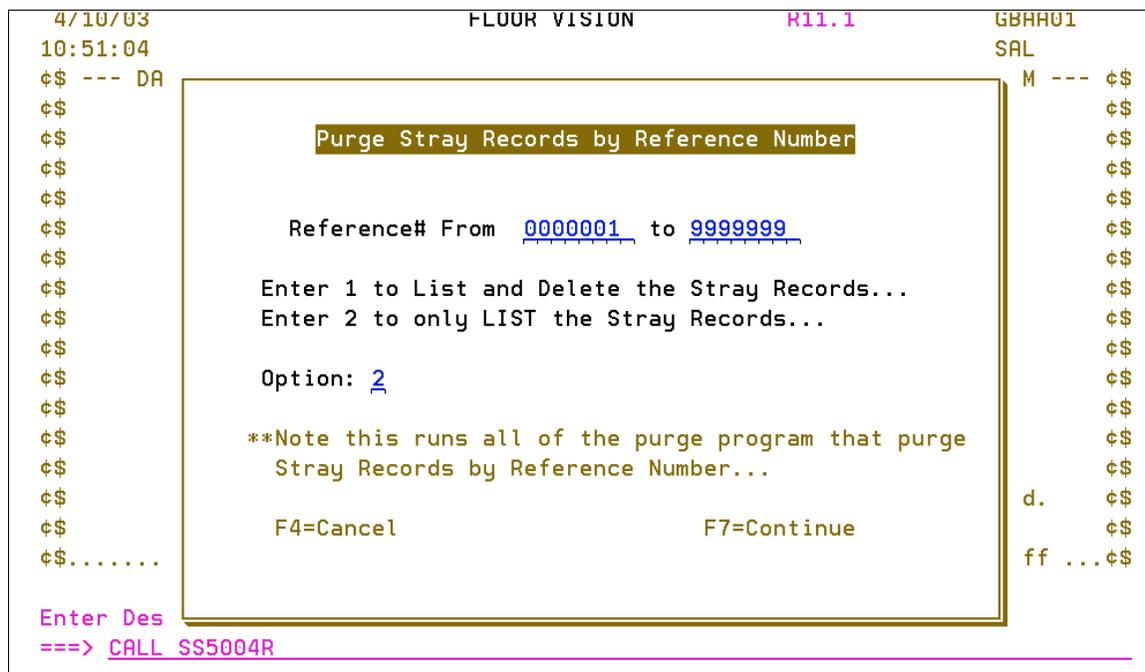


Figure 8: Purging Stray Referencing Numbers

2. Enter a Reference Number range or leave the recommended default values of **0000001** through **9999999**. The application defaults to “2” which lists all orphaned records. Press **Enter** then **F7** to continue. The next screen to appear allows you to select when you want to run the list.
3. Select a job scheduling option and press **Enter** to continue.

Note: Running this process during normal business hours could result in pending orders being listed for deletion and possibly purged from the system. To avoid this occurrence, run this job during "off" hours, during Night Jobs (Option #2) or Weekly processing (Option #3).

4. Review the list of orphaned records and confirm that the Reference Number(s) no longer exist on the system using Option #11 - Order Inquiry from the Order Desk Menu;
5. When you are satisfied that the records listed on the report are indeed orphaned, re-enter the command CALL SS5004R.
6. This time, when prompted, enter option 1 - List and Delete stray Records on the Purging Stray Reference Number screen (refer to Figure 8).
7. Press **Enter** then **F7** to continue. A confirmation screen displays.
8. From this screen the user has the ability to continue with the request, **Yes**, or return to the previous screen, **No**.
9. Select **Yes**. A Job Scheduling screen appears. Select an option and press **Enter** to delete the records.

Note: Running this process during normal business hours could result in pending orders being listed for deletion and possibly purged from the system. To avoid this occurrence,

run this job during "off" hours, during Night Jobs (Option #2) or Weekly processing (Option #3).

Generate an Inventory Audit report by doing the following:

1. Type GO SYSMNT
2. Select option 21 - **More Options**
3. Select option **21 - More Options** again
4. On menu SYSMN3, select option 12 - **List/Update S/N Allocation Errors & Holds Not Removed**
5. Select option **1** to run Inventory Edit (compare serial# file to openiv)
6. Enter the three character Manufacturer or leave blank for all
7. Enter the three character Product Line or leave blank for all
8. Select the appropriate job scheduling option and press **Enter** to continue

Generate an Inventory Edit report by doing the following:

1. Type GO SYSMNT on a command line
2. Select option **18 - Run Inventory System Edit**
3. Enter option **1** - to run Inventory Edit (checks for errors in system)
4. Enter the three character Manufacturer or leave blank for all
5. Enter the three character Product Line or leave blank for all
6. Select the appropriate job scheduling option and press **Enter** to continue

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